

# CLEANING CHECKLIST

## General

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Clean Windows & Blinds     | <input type="checkbox"/> Window Sills/Slider Tracks | <input type="checkbox"/> Vacuum ALL Carpet Areas |
| <input type="checkbox"/> Change HVAC Filter         | <input type="checkbox"/> Clean Ceiling Fans         | <input type="checkbox"/> Dust Cobwebs            |
| <input type="checkbox"/> Dust All Shelves/Built-Ins | <input type="checkbox"/> Clean Baseboards & Walls   | <input type="checkbox"/> Door Frames & Doors     |
| <input type="checkbox"/> Clean Out Closets          | <input type="checkbox"/> Replace Light Bulbs        | <input type="checkbox"/> Remove Nails/Hooks      |

## Bathrooms

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Toilets (Base, Bowl, etc) | <input type="checkbox"/> Sinks                   | <input type="checkbox"/> Shower/Tubs            |
| <input type="checkbox"/> Shower Door               | <input type="checkbox"/> Inside/Outside Cabinets | <input type="checkbox"/> Mirror                 |
| <input type="checkbox"/> Medicine Cabinet          | <input type="checkbox"/> Sweep & Mop Floors      | <input type="checkbox"/> Inside/Outside Drawers |

## Kitchen

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Counter Tops    | <input type="checkbox"/> Inside/Outside Oven     | <input type="checkbox"/> Stove/Range & Vent Hood |
| <input type="checkbox"/> Sink & Fixtures | <input type="checkbox"/> Inside/Outside Cabinets | <input type="checkbox"/> Dishwasher              |
| <input type="checkbox"/> Microwave       | <input type="checkbox"/> Inside/Top Refrigerator | <input type="checkbox"/> Sweep & Mop Floors      |

## Laundry

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Wipe Down Washer/Dryer | <input type="checkbox"/> Clean Dryer Vent | <input type="checkbox"/> Inside/Outside Cabinets |
|---|---|--|

## Exterior & Yard

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Pick Up & Haul Trash | <input type="checkbox"/> Pick Up Animal Waste | <input type="checkbox"/> Clear Patio of Debris |
| <input type="checkbox"/> Mow Yard             | <input type="checkbox"/> Trim Bushes          | <input type="checkbox"/> Rake Leaves           |

**The best way to prepare for your move out is to refer to your move in inspection report and try to leave the unit in the same or better condition that you received it. Again, please call our office or email with any questions regarding your move out.**